

INSTRUCTIONS FOR LECTURERS

The organizers of the 62nd IFC Portoroz 2022 are interested in Technical and Scientific lectures. Possible forms of presentations are:

- Plenary lecture,
- Invited lecture and other lectures,
- Student lecture (master's and PhD students, young researchers) and
- Poster

The Scientific Programme Committee of the Conference will determine the form of each submitted lecture.

Attendee and topic registration with an abstract and author information must be done on the website of the Slovenian Foundrymen Society www.drustvo-livarjev.si no later than the 31st of May 2022. Complete lectures for USB keys, which are given to all attendees of the conference, are to be delivered to the e-mail address drustvo.livarjev@siol.net no later than the 30th of July 2022.

ABSTRACT

The length of the abstract is limited from min. 1600 to max. 3300 characters with spaces, the names of authors and the title not included. The format is A4, Times New Roman font in size 12pt (**mandatory** template format: [TEMPLATE.docx](#)).

The abstract must have the “Key words” section.

The abstract must be delivered to Slovenian Foundrymen Society's e-mail address: drustvo.livarjev@siol.net by the given deadline.

LECTURE PRESENTATION FOR ALL OF THE LECTURERS

- Plenary lectures are limited to a maximum of **30 minutes**
- All other lectures, including students' presentations are limited to maximum of **20 minutes**.
- Each presentation has to be prepared in PowerPoint document (16x9 format).

POSTER PRESENTATION

There are two possible ways to prepare a poster presentation:

1. as a poster, on at least A3 format (29.7cm x 42.0cm) up to B1 (100cm x 70cm), in vertical format
2. on 6 pages (A4 format, font Times New Roman, size 12pt) in Word document. Abstract and all images are included in this volume. Poster according to this version must be delivered to our e-mail address no later than **August 1st 2022**. In this case, Society will also take care of the printing of the poster on A4 quality paper.

The abstract of the poster presentation will be presented in Abstract Proceedings.

PUBLISHING ARTICLES IN THE LIVARSKI VESTNIK FOUNDRY JOURNAL

Lecturers who are interested in publishing their lecture in our foundry journal Livarski vestnik, are to send the document of no more than 12 pages of A4 format, in PDF and Word with 12pt Times New Roman font, to the e-mail address drustvo.livarjev@siol.net no later than the 30th of September 2022.

ABSTRACT PROCEEDINGS

By the beginning of the 62nd IFC Portoroz 2022, organizers will issue Abstract Proceedings book and all participants of the Conference will receive an USB key that stores all the presentations of the lectures.